

Phase 2 Reopening  
**COVID-19 ACL/EJCA Centre Use Request Form**  
 September 1, 2020 – December 31, 2020

Please e-mail the form to [office@ejca.org](mailto:office@ejca.org) in advance to your activity date.  
 The Centre Manager will review/approve and confirm your final rental details.

Date of request		
Name of Club/Meeting	EJCA:	
Name of Leader		
E-mail and emergency telephone of Leader	E-mail:	Telephone:
Duration (month/day)	From:	To:
Activity days 1 <sup>st</sup> Choice		
Activity time 1 <sup>st</sup> Choice		
Activity days 2 <sup>nd</sup> Choice		
Activity time 2 <sup>nd</sup> Choice		
Room required		
Expected number of attendees		
Agree that ACL/EJCA has no responsibility for any COVID-19 issues caused by this activity	Signature:	
Signature of leader agreeing to attached Phase 2 Rental Conditions and understanding the processes outlined	Signature:	